

MCK PROPERTIES

7942 Picardy Avenue, Suite B #182, Baton Rouge, La. 70809
(504) 767-3935

TRANSFER REQUEST

NAMES: _____

DATE: _____

APARTMENT: _____

CURRENT

I (We) would like to transfer from our current apartment to Apartment _____. We understand that the rent on this apartment is _____ for a year lease/ _____ for a semester lease. I further understand that my current apartment must be cleaned according to *MCK Properties LLC* Move-Out Guidelines, a copy of which is located on this site in order for my current deposit to be transferred to the new apartment. **Note that there is a \$25 administrative fee for all transfers.**
